

| Role Profile                        |           |                            |  |
|-------------------------------------|-----------|----------------------------|--|
| <b>Job Title</b>                    | Cleaner   |                            |  |
| <b>Section</b>                      | Estates   | <b>Department</b>          | Business Support   |
| <b>Reports to (Job Title)</b>       | Caretaker |                            |  |
| <b>Suitable for Job Share (Y/N)</b> | N         | <b>If no, state reason</b> | Requirement to provide a consistent service to customers |
| <b>Location</b>                     | Various   | <b>Shift Pattern</b>       | Office hours as per company terms and conditions         |

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| <b>Job Purpose</b>                                      | To clean the school premises as directed by the Cleaning Supervisor, ensuring the school is a safe, clean and pleasant environment to work and learn in.   |
| <b>Key Competencies and Output</b>                      | <p>The Cleaners form an integral part of our front-line Estates team.</p> <p>To carry out cleaning tasks set out in the school cleaning schedule.</p> <p>To use all cleaning materials and equipment in a safe and proper manner and in accordance with any instructions and specifications provided.</p> <p>To report the breakdown of any cleaning equipment or any perceived hazards in the workplace to the Cleaning Supervisor, Caretaker or Caretaker Team Leader.</p> <p>To observe health and safety and security requirements.</p> <p>To complete any appropriate records or documentation.</p> <p>To maintain good working relationships with all other staff and to cooperate with reasonable changes to daily work routines.</p> |
| <b>Experience, Knowledge, Skills and Qualifications</b> | <ul style="list-style-type: none"> <li>• Experience of cleaning in a similar role.</li> <li>• Ability to learn quickly via on-the-job training</li> <li>• Basic use of IT equipment including email</li> <li>• Enhanced DBS (as applicable to Client and Sector Safer Recruitment/Keeping Children Safe In Education legislative requirements)</li> </ul>  |
| <b>Corporate Standards</b>                              | <p>In accordance with Delt's organisational policies and guidance on information management and security, it is the personal responsibility of all employees to ensure data protection, client confidentiality and appropriate information governance.</p> <p>All employees must always act in accordance with appropriate legislation and regulations, codes of practice and Delt's policies and procedures.</p> <p>All employees must work with the requirements of our Health and Safety policy, ensuring safe systems of work and procedures.</p>  |

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|  | <p>Undertake all duties with regard to the Delt equalities policy and relevant legislation.</p> <p>In a 'people first' environment, the post holder must both be aligned and aspire to Delt's values and expected standards of behaviour for them and their team(s).</p> |
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