



ROLE PROFILE

Role Profile			
Job Title	IT Security Specialist		
Section		Department	Cyber and Data Protection
Reports to (Job Title)	Head of Information Security		
Location	Building 2, Derriford Business Park, Plymouth		

Job Purpose	<p>The IT Security Specialist supports the delivery of security service across Delt and its customers. The role undertakes various duties, across a range of threat detection, vulnerability identification and response, risk management, incident/request management and control monitoring; ensuring that these activities meet agreed Service Levels.</p>
Key Competencies and Output	<p>Responsible for oversight of the ticket stack ensuring allocation and completion with SLA.</p> <p>Accountable for threat monitoring, vulnerability assessment & response, and alert response.</p> <p>Promotes and align working practices to support data protection and information security requirements as required by Delt</p> <p>Involved with audit responses, primarily with NHS resources, including providing information to support the completion of customer organisation's DSP Toolkit submissions.</p> <p>Holds relationships with key parties both inside and outside of Delt, providing an advisory service, as well as developing policy and process; defining security practices and monitoring the success of these activities.</p> <p>Responsible for the actioning of deliverables stipulated in the service definitions of the security service.</p> <p>Responsible for highlighting and advising on risks affecting or arising from Delt or its customer organisations.</p> <p>Alignment of working practices to ensure continued compliance with Data Protection and Computer Security law, as well as customer compliance requirements.</p> <p>Support the production of Compliance statements for relevant security standards to support customer compliance programmes (e.g. DSP Toolkit). Work with colleagues and customers to ensure compliant services are delivered.</p> <p>Support the production of corporate business cases, providing estimates for internal/external delivery of secure IT solutions.</p> <p>Support the production of security information for monthly Service Level Management reports.</p> <p>Involvement in annual scoping and procurement of penetration testing across IT environments.</p> <p>Developing, implementing, and reporting on security measures in place in line with risk and at least annually.</p> <p>Assisting in developing, implementing, and improving security services and practices.</p> <p>Assisting in security support for project activities</p>

	<p>Interface with threat monitoring partners and upkeep of protective monitoring solutions across IT environments.</p> <p>The accountabilities listed here are not an exhaustive list. The post holder will be required to work in any area of the business and deliver ad-hoc duties as and when directed</p>
<p>Experience, Knowledge, Skills and Qualifications</p>	<p>The successful candidate will be able to demonstrate: Knowledge of Information Security standards (Cyber Essentials Plus, ISO27000 series desirable).</p> <p>Knowledge of relevant legislation affecting data protection, information security and computer-based crime affecting the UK.</p> <p>A willingness to undertake appropriate and regular training as required. Commitment to personal and professional development.</p> <p>Demonstrable experience working in a professional IT environment. Experience in providing a customer focused IT service.</p> <p>Experience and understanding of ITIL security management gained from working within an ITIL environment.</p> <p>That they are a proficient user in a range of Microsoft packages.</p> <p>One or more of</p> <ul style="list-style-type: none"> • Degree level education in Information Security or sufficiently related subject • Subject specific qualification, such as CompTIA Sec+, BCS CISMP, or equivalent • Equivalent level experience within an IT Security role <p>A full UK driving licence (or obtained within probationary period).</p> <p>Experience of providing an IT security service in a local government environment and/or an NHS environment</p>
<p>Corporate Standards</p>	<p>In accordance with Delt's organisational policies and guidance on information management and security, it is the personal responsibility of all employees to ensure data protection, client confidentiality and appropriate information governance.</p> <p>All employees must act at all times in accordance with appropriate legislation and regulations, codes of practice and Delt's policies and procedures.</p> <p>All employees must work with the requirements of our Health and Safety policy, ensuring safe systems of work and procedures.</p> <p>Undertake all duties with regard to the Delt equalities policy and relevant legislation.</p> <p>In a 'people first' environment, the post holder must both be aligned and aspire to Delt's values and expected standards of behaviour for them and their team(s).</p>